



## **Terms and Conditions**

### **professional supervision**

(as at July 1, 2021)

Please read these terms and conditions carefully. **They apply to individuals, government departments, agencies or not for profit organisations using the professional supervision services of The Play Therapy Space.**

Supervision arrangements are made with each individual on a case by case basis, clarifying the frequency, length of time (usually an hour) and whether face to face or via zoom. This is negotiated at the first session, or before. It can be altered at any time by the individual professional by request and/or discussion with me. If there is a budget limit that needs to be adhered to please keep that in mind when determining frequency of appointments.

*The Play Therapy Space* is a registered business. Roslyn (Rose) Carnes is a social worker and play therapist working in Victoria. The following clarifies the terms and conditions for use of services provided by *The Play Therapy Space*.

### **Service Provision**

Prior to the first session I ask individuals to consider the purpose of supervision for them, what they would like to get out of it, specific areas of interest, strengths, challenges and so on. A list of reflective questions is provided to help with this process. This is for personal reflection purposes and people can choose to share with me or not.

### **Emergency Support**

I am able to provide phone support or zoom meetings at short notice (ie within 24 hours) if there is a level of urgency for the individual professional. Some issues individuals deal with can be traumatic and/or triggering. The same fee applies.

### **Confidentiality**

Information regarding supervisees is confidential. All records are kept secure and will only be released under the following conditions

- Request of the individual supervisee
- There is a court order to disclose information or a request made through the Freedom of Information Act
- If I determine that the individual professional is a danger to themselves or someone else; or I fear for their current safety.

### **Payment for services**

I invoice the day of each session. Payments over 30 days due may incur a \$50 late payment fee, unless prior arrangements have been made with *The Play Therapy Space*.



## Fees

Fees are reviewed at the end of each financial year. The current fee is \$150 per session (an hour)

## Non-attendance at appointments

If provided with less than 24 hours notice of non-attendance a cancellation charge of up to 100% of the full fee *may* be charged.

## Preferred Payment

Please pay by EFT to the account detailed on the invoice. Credit card facilities are not available. Cash or cheque payment is also accepted if EFT is not possible.

## Governing Law

The contract to pay for services provided by The Play Therapy Space is governed by the laws of the State of Victoria and you agree to submit to the jurisdiction of the courts of Victoria to determine any dispute pertaining to the contract laws of Victoria.

**Dr Roslyn 'Rose' Carnes**  
**B.Ed, BSW (Hons), PhD, Grad Cert Aboriginal Studies,**  
**Certificate Advanced Clinical Skills Child Centred Play Therapy (PTA)**  
**Further training Filial Therapy and Synergetic Play Therapy**  
[www.theplaytherapyspace.com.au](http://www.theplaytherapyspace.com.au)

**ABN: 73017043924**

**July 1, 2021**

I acknowledge that I live and work on the country of the custodians of the Kulin Nation. I pay my respects to all Aboriginal people especially Elders past and present.