



The Play Therapy Space

Terms and Conditions

(as at February 14, 2020)

Please read these terms and conditions carefully. **They apply to individuals, government departments, agencies or not for profit organisations referring to The Play Therapy Space.**

They clarify terms and conditions in relation to

- Payment of invoices
- The nature of the relationship with The Play Therapy Space

The average time for children to move through stages of play therapy is 16-20 sessions. For some it may be more. I therefore request booking and payment upfront for a minimum of 10 sessions and 2 parent review meetings per child/family.

The Play Therapy Space is a registered business. Roslyn (Rose) Carnes is a social worker and play therapist working in Victoria. The following clarifies the terms and conditions for use of services provided by The Play Therapy Space.

Nature of the professional relationship

This is a therapeutic service and I do not provide case management. My focus is on the mental health of the child and fostering the relationship between them and their parents/siblings/family. For therapy to be effective there needs to be trust with all parents and children. I do not make recommendations on who a child should be living with. I do provide insights into the kind of environment that is most likely to support the child's mental health needs. Any conversation I have with a case manager will be shared transparently with parents and, where appropriate, the child (at the appropriate developmental level).

I provide written summaries of reviews for parents. These are not formal reports for other professionals though parents may choose to pass them on. Due to the nature of the therapeutic relationship I do not provide information to other professionals without client (legal guardian) permission.

Referral

When a client is referred, the individual (if a self-referral) or agency the referee represents, must be authorised to make that referral by

- 1 legally responsible guardian(s) (if the client is under 18).
- 2 The agency referring
- 3 **Party responsible for payment**



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Payment for services

Once referral is made an invoice will be generated by The Play Therapy Space and emailed to the individual/government department, agency or not for profit agency who is responsible for payment of invoices. Terms are 14 days. Payments over 30 days due will incur a 2% late payment fee, unless prior arrangements have been made with The Play Therapy Space. Payments over 60 days past the due date may be handed over to a collection service.

Fees

Fees are reviewed

1. at the end of each financial year
2. in the case of NDIS payments, when new fee guidelines are released by NDIS

Non-attendance at appointments

If a client provides less than 24 hours notice of non-attendance a cancellation charge of up to 90% of the full fee may apply.

Service Provision

Intake identifies specific needs, issues, concerns and goals for the family/child. It is important that the main caregiver is connected through the process as change and growth in the child can impact on the whole family system.

Preferred payment Options

Please pay by EFT to the account detailed on the invoice. Credit card facilities are not available. Cash or cheque payment is also accepted.

Governing Law

The contract to pay for services provided by The Play Therapy Space is governed by the laws of Victoria and you agree to submit to the jurisdiction of the courts of Victoria to determine any dispute pertaining to the contract.



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Schedule of Fees (as at January 1, 2020)

Self referred or referred by organisation already working with client

Intake process and development of treatment plan	No Charge
Discussion of referral with case manager	No Charge
Care team meetings (subject to availability)	No Charge (up to 2 per calendar year then fee of \$150 per meeting applies)
Play therapy sessions	\$150 per session (inc of GST)
Parent/carer meetings – review of progress	\$150 (inc of GST)
Carer or Parent/child joint sessions	\$150 per session (inc of GST)
Formal reports for external agencies will only be provided by court order/court request	POA

NDIS clients

NDIS clients (plan, self, agency managed)	\$156.16 per session (GST does not apply if a service agreement exists)
Intake process and development of treatment plan	No Charge
Discussion of referral with case manager	No Charge
Care team meetings (subject to availability)	No Charge (up to 2 per calendar year then fee of \$156.16 per meeting applies)

NDIA reports are provided as required and charged at hourly rate of \$156.16 (or current rate determined by NDIA) All clients will receive a copy of this report.